

**PRE-EMPLOYMENT & CONTINUED EMPLOYMENT  
DISCLOSURE AUTHORIZATION AND RELEASE  
TO OBTAIN BACKGROUND & CREDIT CHECK FROM OUTSIDE SOURCE**

I understand that in connection with my application for Employment and/or Continuous Employment with Citizens Bank & Trust, may be performing, requesting, obtaining or conducting a background and credit check on me. This background/credit check may include an inquiry into my Employment History, Education, General Character or Reputation, Work Experience, Volunteer Experience, Driving, and/or Criminal History, Creditworthiness, Standing, or Capacity, Personal Characteristics, or mode of living from any outside source that regularly provides such information.

I understand that Citizens Bank & Trust may rely on any part or all of this Information in determining whether to extend an offer of Employment to me. I further understand that if any adverse action is taken by Citizens Bank & Trust, or if Citizens Bank & Trust chooses not to extend an offer of employment to me based upon the information, that I will be provided a copy of such information along with a summary of my rights under the Fair Credit Reporting Act.

I understand that the background check, which may be performed by Investigators, is being performed as part of the process to evaluate me prior to Employment, and is not conducted for any purpose other than in connection with my Application for Employment and/or my eligibility for Continued Employment.

I have read this Pre-Employment and Continued Employment Disclosure and by signing below, hereby authorize Investigators to conduct a background check as described herein in conjunction with my application for employment. I hereby release any and all investigators, including Citizens Bank & Trust from any and all liability related to the procurement or disclosure of any information provided by me or obtained about me in connection with my Application for employment. I further direct and authorize investigators to conduct the background check and further authorize any third parties who may be the custodians of or in possession of the requested Information, to disclose such Information to Investigators in connection with this background check.

Although furnishing your Social Security Number is not optional, it shall be used for NO other purpose than to make the process for conducting a background search more accurate. It shall not be sold, or in any way transferred to a third party except for the express purpose of conducting the background check.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

SSN: \_\_\_\_\_

Former Last Name(s): \_\_\_\_\_  
(if applicable)

Birth Date: \_\_\_\_\_

Current Address: \_\_\_\_\_

Former Address: \_\_\_\_\_