



Switching Made Simple!

**Citizens Bank & Trust
just made Switching
easier than ever.**

Easy as 1-2-3

1 Plan and Organize

Redirect direct deposits
and automatic
withdrawal to your
new Citizens Accounts

3 Say *Good-Bye* to your
old bank



Polk County's Hometown Bank since 1920



Authorization of Direct Deposit

● Track your request and follow-up with online banking at www.citizens-bank.com

● **Reminder:** VA and Social Security Administration direct deposits need additional forms. For your convenience, Citizens Bank & Trust will help you with your VA and Social Security direct deposit. Just come into your local branch and see a Customer Service Representative and we will sit down, make the calls, and do your paperwork together.

OR

You can call:
VA: 1-877-838-2778
SS: 1-800-772-1213

● For more than one deposit please print additional Authorization of Direct Deposit forms.

Three Easy Steps:

1. Complete, sign and date this form
2. Attach a voided check from your new **Citizens Bank & Trust** account
3. Submit a copy of this form to each company or/and organization that is currently depositing into your account

Company Name: _____

Company Address: _____

To Whom It May Concern:

I, _____, recently changed banks and request that my direct deposits be switched to my new account at **Citizens Bank & Trust** of Florida. My information is below:

Name on account: _____

Address: _____

Phone Number: _____

Please switch my direct deposits to this account: **checking or **savings****
(Circle checking or savings)

Citizens Bank & Trust Checking Account Number: _____

Citizens Bank & Trust Savings Account Number: _____

Citizens Bank & Trust Routing Number: _____

Effective: ____/____/____

Address: Post Office Box 3400,
Lake Wales, FL 33859

If you have any other questions please contact me:

Signature Printed Name Date



Authorization of Automatic Withdrawals

Three Easy Steps:

1. Complete, sign and date this form
2. Attach a voided check from your new **Citizens Bank & Trust** account
3. Submit a copy of this form to each company or/and organization that is currently withdrawing from your account

● Track your request and follow-up with online banking at www.citizens-bank.com

● **Reminder:** Many companies and organizations require special forms. Contact and check with them to make sure there are no other requirements.

● For more than one automatic withdrawal please print additional Authorization of Automatic Withdrawal forms.

Company Name: _____

Company Address: _____

To Whom It May Concern:

I, _____, recently changed banks and request that my automatic withdrawals be switched to my new account at **Citizens Bank & Trust** of Polk County, Florida. My information is below:

Name on account: _____

Address: _____

Phone Number: _____

Please switch my withdrawals to this account: (circle one) **checking** or **savings**

Citizens Bank & Trust Checking Account Number: _____

Citizens Bank & Trust Savings Account Number: _____

Citizens Bank & Trust Routing Number: _____

Effective: ____ / ____ / ____

Address: Post Office Box 3400,
Lake Wales, FL 33859

If you have any other questions please contact me:

Signature

Printed Name

Date



Authorization of Account Closure

- **Reminder:** Make sure all outstanding checks, deposits, and withdrawals have cleared before closing your account.

- For more than two accounts, please print additional Authorization of Closure of Accounts.

Three Easy Steps:

1. Complete, sign and date this form
2. Send this form to your former bank after all of the authorizations are made and are switched to your new **Citizens Bank & Trust** account.

Former Bank Name: _____

Former Bank Address: _____

To Whom It May Concern:

I, _____, would like to close my bank account(s)
at _____. Please make this effective as of
___/___/___.

Please send remaining balance as an Official Check to:

Name: _____

Address: _____

Account 1:

Name on account: _____

Account Number: _____

(Circle one) **checking** or **savings** or **money market**

Account 2:

Name on account: _____

Account Number: _____

(Circle one) **checking** or **savings** or **money market**

If you have any other questions please contact me:

Signature Printed Name Date

Signature Printed Name Date



Hours and Locations

LOBBY HOURS:

Monday—Thursday:
8:30 a.m. to 4 p.m.
Friday
8:30 a.m. to 6 p.m.

DRIVE-THRU HOURS

Monday—Thursday:
8 a.m. to 5:30 p.m.
Friday
8 a.m. to 6 p.m.

Saturday:

8:30 a.m. to 12 noon
(Auburndale, Bartow,
Frostproof, Lake Wales,
Haines City, Lakeland,
WH Cypress Gardens Blvd.)

INDIAN LAKE ESTATES HOURS

Monday & Wednesday
10 a.m. to 2 p.m.
Friday
10 a.m. to 4 p.m.

Anytime BankLine:
863-679-7777
877-851-8597

Auburndale

111 Havendale Blvd.
Auburndale, FL 33823
863-967-2781

Bartow

1450 N Broadway Ave
Bartow, FL 33830
862-533-6472

Chalet Suzanne Road— Lake Wales

23725 Highway 27
Lake Wales, FL 33859
863-676-0988

Dundee

1013 State Road 542 W
Dundee, FL 33838
863-439-2946

Frostproof

2 East Wall Street
Frostproof, FL 33843
863-635-2244

Haines City

36250 Highway 27
Haines City, FL 33844
863-421-8484

Indian Lake Estates

6481 Deland Avenue
Indian Lake, FL 33855
863-692-1386

Lake Wales

222 State Road 60 East
Lake Wales, FL 33853
863-676-7631

Lakeland- Downtown

402 S. Kentucky Ave.
Lakeland, FL 33801
863-686-1430

Lakeland- Edgewood

1985 E. Edgewood Dr.
Lakeland, FL 33803
863-686-1346

Winter Haven

1120 First Street South
Winter Haven, FL 33880
863-291-3319

Winterset at High Pointe – Winter Haven

6340 Cypress Gardens Blvd.
Winter Haven, FL 33884
863-324-4720